

FALL CLEAN-UP 2011

APPLICANT

TERMS AND CONDITIONS



Please read all parts of this document. All Harvard employees, including student employees, are expected to follow a particular standard of conduct. By submitting an application to Fall Clean-Up 2011, I acknowledge that I understand the following terms, and that I agree to abide by them for the duration of my employment with the Harvard Student Porter Program:

- I will work every day of Clean-Up from Saturday, August 20, 2011 through Wednesday, August 24, 2011, unless participating in the Freshman International Program. I understand that Dorm Crew reserves the right to not offer work for part of Wednesday, August 24, 2011.
- I will arrive by 8:00am and leave no earlier than 4:30pm every day of work.
- I will not use my cell phone during working hours for non-work purposes.
- I will wear long pants and closed-toed shoes to work.
- I will not take unauthorized breaks during working hours.
- I will not bring excessive amounts of baggage (no more than three pieces of luggage) into my temporary housing.
- I will remove all trash and personal belongings, and leave my temporary housing in good condition, when I vacate. All occupants of any suite in violation of this condition will face a term bill charge.
- I understand that the possession and consumption of alcohol by undergraduates is not allowed in the freshman dorms.

I understand that if I violate any terms of this agreement, Dorm Crew may terminate my employment without warning, and may prohibit me from working for Dorm Crew at any point in the future. Should I lose my employment, I understand that I must vacate Dorm Crew housing immediately.

In addition, I understand and accept all the details of the position as outlined on Dorm Crew's website: <http://www.dormcrew.com>.

I understand that no verbal assurances from anyone will supersede the terms set forth in this contract.